

Milton-under-Wychwood Parish Council Meeting

Minutes of the meeting held in the Village Hall at 7.30pm on Wednesday 17<sup>th</sup> June 2015

PRESENT: Cllrs Collett, H. Jones, L. Jones, Naish, Rawlins, Smith. Parish Clerk: Jenny Miller. 11 members of the public.

APOLOGIES FOR ABSENCE: DCllr Haine; Cllr Rose.

DECLARATION OF INTERESTS: None

MINUTES OF THE LAST MEETING

The May AGM minutes were approved and signed by the Chairman.

PUBLIC

*Little Stock Brook:* It has been confirmed that the project may proceed with no further planning approval or agricultural licence. Confirmation about location of sewage pipe is required before work starts as well as further quotes. Cllr Collett hopes to have quotes to present at July Meeting in order that work can begin before Autumn.

MATTERS ARISING

*Overhanging tree in alleyway between High Street and Reade Close:* Tree is in property which PC is not responsible for. Clerk to ask Kevin Grant not to cut branch.

*Weed control:* Village has been sprayed not according to dates given by Complete Weed Control. It is hoped that the whole of the Village Green was sprayed (Clerk to confirm on receipt of invoice) but football pitch was worst affected.

*Sharba Homes Planning decision at WODC:* Cllr Rawlins attended on behalf of PC and reported high attendance by Wychwoods residents.

*Election of Representatives:* Following decision at AGM that she represent PC at Milton Volunteers meetings, Cllr H.Jones reported that it had not been met with enthusiasm by the group and her involvement was not necessary. PC feel that it should be a supportive working partnership and in no way does PC want to be prescriptive or 'police' what the group are doing, rather hat it should be a mutually beneficial relationship. Suggestion made that Cllr H.Jones meet with Chris Trotman and Christine Hart to move forwards.

*Grassy area between Brookfield Close and Church Meadow:* Letter dating from 2009 has come to light identifying owners of land and the annual grass cut agreed at the time. The PC feel once annually is insufficient and Clerk to contact last known owners regarding the matter.

*Cemetery gates:* Cllr Collett has contacted blacksmith about deterioration of gates and blacksmith will check at the first available opportunity.

WYCHWOOD WILD GARDEN ANNUAL SUBSCRIPTION

Cllr L.Jones reported on Wild Garden AGM and outlined points of interest including:

- £25,000 and 1000 hours spent restoring canal
- Access between Gardens and Primary School in progress, along with wooden seating
- Increase in community involvement (Cubs, Brownies and Forest School all have access)
- Successful Spring tidy-up

- Ongoing/future projects include clearing of access road; erection of bridge; replacement of lime trees in avenue; introduction of pond life

Following discussion about the merits of the Wild Garden for Milton residents, Cllr Rawlins proposed the PC donate £500 as in previous years towards annual subscription and Cllr Collett seconded. All Councillors in favour.

#### CODE OF CONDUCT

Chairman wished to clarify matter regarding confidentiality in communication, notably electronic, between Councillors. It was felt that matters should remain in private domain until it is decided by Chairman to bring into public domain at PC meetings. Code of Conduct makes clear that disclosure of information given in confidence should remain as such unless consent is given by the person to disclose. Disclosure of matters of general public interest which don't compromise an understanding of confidentiality is permitted. Clerk to make amendments as appropriate to standing orders to take these points into account.

#### COUNTY COUNCILLOR REPORT

In his absence, Chairman read highlights of the Parish report sent by CCllr Rose. Main issue affecting MuW was threat to bus services due to budget cuts. He urges residents to respond to OCC and ORCC consultation due to take place in the next month before the July Cabinet meeting at which the Local Transport Plan 4 will be considered.

#### PLANNING APPLICATIONS

##### *Applications received:*

- 1) Ref 15/01882/FUL  
*Wood Hay, 10 Green Lane, MUW*

##### **Objection**

Demolition of existing garage and erection of new garage and single storey dwelling to rear of 10 Green Lane

##### *Applications approved:*

- 1) Ref 15/01544/PN56  
*Alfred Groves & Sons Ltd,  
Groves Business Centre, Shipton Rd, MUW*

**Prior approval not required**  
Conversion of office to dwelling

- 2) Ref 15/01725/HHD  
*Harolds Gate, Jubilee Lane, MUW*

Construction of 3 bay timber garage

##### *Applications refused:*

- 1) Ref 15/00197/OUT  
*Land south of High Street, MuW*

Erection of up to 70 dwellings

#### CORRESPONDENCE

Application to erect a memorial (Holloway)	Taylors & Son
Application to erect a memorial (Chowns)	Highworth Memorials
Application to erect a memorial (Colbeck)	Banbury Memorials

Flyer for a Community Orchard Planning Workshop 4 <sup>th</sup> July. <b>Clerk to forward to Paul Young.</b>	Green Dragon Eco Farm, Hogshaw
Flyer for Citizens advice bureau Pension Wise appointments - free guidance to individuals who are approaching retirement or are 55 or over, have a defined contribution pension, and are thinking of accessing their pension in the next six months.	CAB (0300) 3030127, or e-mail us at <a href="mailto:pensionwise@wocab.org.uk">pensionwise@wocab.org.uk</a> .
OALC AGM 6 <sup>th</sup> July 7pm Didcot Civic Hall. <b>Chairman to attend.</b>	OALC

### VILLAGE GREEN

Strimming around railings has been mentioned to Kevin Grant as a matter for his attention.

### ACCOUNTS

The amended accounts summary report 14/15 at YE 31<sup>st</sup> March 2015 was approved and signed by the Chairman and Clerk.

Clerk reported that the discrepancy in the accounts had been resolved and the bank reconciliation completed. The internal audit has taken place and the annual return will be sent to the BDO for external audit. Members of the Public are invited to look at PC accounts 14/15.

#### a. Payments out were authorised and cheques signed:

1. M. Ricketts Length person salary	£130.33
2. J. Miller Clerk salary & expenses	£383.84
3. Alfred Groves bin bags	£5.28
4. Kevin Grant grass cutting	£1,400
5. ORCC annual membership renewal	£65
6. Newsletter	£90
7. B. Way Audit	£80
8. Wild Garden donation	£500
9. HMRC PAYE April-June	£109.60

TOTAL                    **£2,764.05**

#### b. Payments in:

1. Allotment payment (Flint)	£7
2. Cemetery (Denny-Miles)	£440

TOTAL                    **£447**

**Bank balance as of 31/05/2015: £98,533.20**

PUBLIC

*Overhanging hedge on Church Road:* Pedestrian passing on pavement is affected as a result. Clerk to request owners cut back.

*Overhanging hedge on The Sands:* Cllr Rawlins suggested this particular hedge might be one for Milton Volunteers.

*Bus consultation:* Query about how to respond and when consultation starts (assume it is from 23<sup>rd</sup> June when ORCC are given powers to consult on bus provision). Clerk to notify Councillors when consultation opens and Chairman to produce posters to display around village.

#### AOB

*Tool sharpening stall on Village Green this week:* Query about legality of this since no permission was sought. Should this occur again, PC to approach and ask for vendor's licence and that he request permission from PC who are responsible for Village Green.

*Grassy patch where Green Lane meets Shipton Rd:* Grass has been neglected and query about who is responsible for cutting. Clerk to contact OCC and WODC to enquire.

*Hedge line behind MSA:* PC decided hedge is attractive and height is fine as it is and no action to be taken however Aunt Sally board is unsightly, Attempts have been made to cover when not in use but repeatedly cover has been removed by unknown persons.

*Elm Grove hedge cutting:* Milton Volunteers not responsible for cutting hedge and it remains unknown who was.

*Clerk Maternity Leave:* Clerk will be on maternity leave from 19<sup>th</sup> June until 21<sup>st</sup> October and PC meetings will be covered by Lisa Wilkinson.

Cllr Naish closed the meeting at 8.35pm.