

Milton-under-Wychwood Parish Council Annual General Meeting was held on Wednesday 16 May 2012 in the Village Hall at 7.30pm

PRESENT: Councillors Collett, Rawlins, Haine, Marsden, Naish, Smith, Jones and Jones.
County Cllr Rodney Rose and 9 members of the public.

APOLOGIES: None

DECLARATION OF INTERESTS: None

ELECTION OF CHAIRMAN: All agreed for Councillor Collett to stand as Chairman for the next 12 months.

ELECTION OF VICE CHAIRMAN: All agreed for Councillor Rawlins to stand as Vice Chairman for the next 12 months.

ELECTION OF REPRESENTATIVES:

Village Hall Committee	Cllr Laura Jones
Lady Reade Charity	Cllr Rawlins
Milton Sports Association	Cllr Haine
Transport	Cllr Edna Naish
Welfare Trust	Cllr Rawlins
Milton Volunteers	Cllr Helen Jones

COUNCILLORS RESPONSIBILITIES:

Village archives	Cllr Collett
General maintenance/repairs	Cllr Collett
Play Equipment/multi sports area	Cllr Rawlins
Village Green	Cllr Haine and Cllr Rawlins
Allotments	Cllr Marsden
Churchyard and Cemetery	Cllr Marsden and Cllr Smith
Newsletter and Website	Cllr Laura Jones
Grass Cutting Monitor	Cllr Smith

AREAS OF RESPONSIBILITY:

Cllr Collett	Frog Lane, Forrest Close and Green Lane
Cllr Naish	Shipton Road, Pear Tree Close and Elm Grove
Cllr Rawlins	Ansell Way, Fettiplace, Reade Close and Sunnyview
Cllr Smith	The Sands, Woodlands Close and The Square
Cllr Marsden	Upper Milton, High Lodge Farm, Quarry Hill and Crows Castle
Cllr Helen Jones	Jubilee Lane, Wychwood Drive and Wychwood Close
Cllr Laura Jones	Bruern Road, Lyneham Road, Church Road, The Heath, Church Meadow and Brookfield Close
Cllr Haine	High Street, Poplar Farm Close and The Terrace

MINUTES OF THE LAST MEETING: The minutes of the meeting of the Parish Council held

on 18 April 2012 were approved and signed by the Chairman.

PUBLIC:

Everything is in place for the Jubilee celebrations. Radio Oxford is attending the craft fair on Saturday morning during their breakfast show. Community choir will be performing Saturday evening. The Committee will be looking at creating a legacy for the village, possibly planting a tree on the village green. Now we are just hoping for fine weather.

The Parish Council were asked again if they would consider Public speaking at the end of the Council meetings. The Council will reconsider this matter.

Availability of the minutes was discussed. Reports can be made from the Parish Council meetings.

Mr Naish reported that the Welfare Trust is happy to accept the Rules to the Allotments as a working document.

MATTERS ARISING:

Cllr Rawlins reported that he has contacted Thames Water regarding manhole cover at The Square.

Cllr Rawlins will speak with Mr Coombes regarding the gate at the Allotments.

Chairman will remove the notice board at the Old Post Office, High Street.

Upper Milton road markings are in hand.

Welfare Trust has adopted the Allotment Rules in their current form. It was agreed to include the following Rule:

The Trustees do not accept any responsibility for owners vehicles while on the Allotments.

MATTERS ARISING FROM THE PARISH MEETING:

Following the Parish Meeting members of the Public has requested that a Public session be included on the Agenda at the end of meetings and the availability of draft minutes. Public session at end of meetings has caused problems in the past. It was agreed that the Public like to pass on their thoughts to the Parish Council. All agreed to include a 10 minute Public session on the Agenda before Any Other Business. This will be a non-discussion item and no debate on any matters already brought up and discussed during the meeting.

Draft minutes were discussed. The minutes are not published on the website or available at the Library until they are approved and this means that they are 1 month old. Cllr Laura Jones reported that she would like to develop the website as a way of engaging others. It was agreed that it was too soon to make any decisions this evening. The Public are welcome to attend meetings to see what is going on. Cllr Laura Jones will liaise with the Clerk to providing brief reports following meetings. Cllr Marsden would like to help with development of the website. It was agreed to leave minutes as they are for the time being.

It was good to see that the meeting was well supported and reports received from the Police and School Governors.

PLANNING APPLICATIONS:

There were no planning applications for discussion.

The protocol for planning applications was explained for the benefit of the new Councillors.

WODC has granted:

- 12/0406 Cobblers Cottage, Shipton Road. Removal of existing sheds and erection of new garden room/study. Installation of new entrance gates to access.
- 12/0423 8 Church Meadow. Erection of 1st floor rear extension (amendments to application 11/1357 to allow insertion of 1st floor window to rear elevation). Retrospective.

CORRESPONDENCE:

Wychwood Library will be closed from Monday 11 June – to Thursday 14 June inclusive for the installation and introduction of RFID self service.

Wychwood Wild Garden has been approached by Woodland Trust with the proposal that they take over the management of Diggers Wood (which is located further down from Dog Kennel Lane from the Wild Garden.) under a 99 year lease for a peppercorn rent. This poses a number of challenges and an Extraordinary General Meeting has been arranged on Thursday 14 June at The Beaconsfield Hall, Shipton-u-Wychwood at 7.30pm to discuss this matter. Milton-u-Wychwood Parish Council, for the duration of the previous council agreed to a donation of £1500 per annum. This matter will be for discussion of the new Parish Council which falls due in September. Chairman will try and attend meeting and see what transpires as a result.

The Clerk has various circulars.

VILLAGE GREEN:

The Contractors have started cutting the grass for this season.

Milton volunteers have moved the wendy house.

Cllr Rawlins will look at the self-closing gate near the Deli. The gate closes too quickly.

Chairman will look at the gate handle to the children's play equipment.

ACCOUNTS: The following payments were agreed:

E Parsons	- salary	228.80	M Ricketts	130.00
	- expenses	12.50	M Young	20.00
Alfred Groves & Sons		3.52	Millfield Groundwork	595.20
S A Barnes (grass cutting)		659.00	R J Caswell (grass cutting)	912.75
			TOTAL	£2541.77

The Balance of Accounts for the year ending 2012 were presented to the Council and agreed.

They were then signed by the Chairman and Clerk as Responsible Financial Officer.

Annual Return for Year ended 31 March 2012:

Section 1 – Accounting Statement was approved and signed by the Responsible Financial officer (RFO) and Chairman.

Section 2 – Annual Governance Statement was approved and signed by Chairman and Clerk.

ANY OTHER BUSINESS:

Cllr Helen Jones reported that she has asked MSA to hide the Aunt Sally screen.

Cllr Marsden requested that The Cemetery be an item on next Agenda. Cllrs agreed to meet at the Cemetery on Sunday 17 June to discuss various matters before the Council meeting. The rules need to be review as do the charges. Need to look at more closely the new layout and use of new part of cemetery. Need for area of un-consecrated ground and consecration of new area.

Re-instatement of white road markings is required at junction at Ansell Way on road to new development. The Clerk will look in this matter.

The meeting closed at 8.40pm

NEXT MEETING – Wednesday 20 June 2012