

Milton-under-Wychwood Parish Council Meeting
Minutes of the meeting held in the Village Hall at 7.30pm on Wednesday 15 October 2014

PRESENT: Cllrs Collett, Rawlins, Naish, , Helen Jones, DCllr Haine, CCllr Rose. Parish Clerk: Jenny Miller
 15 members of the public.

APOLOGIES: Cllrs Marsden, Laura Jones and Smith

DECLARATION OF INTERESTS: Cllr Rawlins on Planning Application Ref 14/1369/P/S73

MINUTES OF THE LAST MEETING: The minutes were approved and signed by the Chairman.

PUBLIC:

Members of the Public enquired as to whether the PC would discuss the Quart Pot appeal and the correspondence with Dr Bigg regarding the defibrillator. Chairman confirmed that both issues would be dealt with.

MATTERS ARISING:

MUWAG collection of signatures at MUW Summer fete: Cllr Helen Jones reported that the Chairman of MUW Fete Committee confirmed she was approached regarding petition. While she disagreed with their plans to take signatures at the Fete and refused to allow a MUWAG stall at the Fete, she didn't feel she had authority to prevent petition from happening.

New play equipment: Cllr Rawlins informed PC of ongoing funding application for new play equipment. Meeting 16/10/14 with sub-committee. A new mirror to replace the damaged one in the enclosed play area has been delivered and will be fitted shortly.

Little Stock Brook: Cllr Haine queried current progress. Chair confirmed that one engineer is actively looking into the issue.

Post Office: Cllr Haine meeting with Graham Simmons 16/10/14 to discuss suitability of the sports club as a potential site for the Post Office outreach service.

Elm Grove hedges: Following a meeting at Elm Grove, Cotswold Tree Surgery have delivered a quote for hedge trimming on roadside past curb-line; between open area and the buildings, trimming up to pathway; one dead tree to be removed along with 2 Elders which are stunting growth of Silver Birch trees. In response to request from an Elm Grove resident, trimming at side of lower end will also be carried out.

Bus shelter repair: Chair said that a quote had not yet been sought for the bus shelter.

TRANSPORT

Cllr Naish celebrated first full week of no complaints about the bus service. This would seem to indicate an improvement but still the service is not as reliable as would be hoped.

DEFIBRILLATORS:

Chairman informed PC of expected delivery on 16/10/2014 of two defibrillators and Cllrs approved siting these at Baptist Church and Prew's Garage.

Cllr Haine reported that defibrillator had been fitted successfully at Sports Club.

Previous Clerk to PC reported that PC are waiting on a written offer of donation from Dr Bigg before PC formally accepts his pledge and orders a third defibrillator. Member of Public answered that Dr Bigg awaits the letter of acceptance of his pledge from the PC. Clerk to write letter of acceptance to Dr Bigg.

COUNTY CLLR REPORT:

Cllr Rose alluded to budget problems.

The Paddocks: Very satisfactory inspection took place revealing excellent facilities and provision of a restaurant. Cllr Rose and GreenSquare will collaborate to produce information leaflet for villagers about who is eligible for accommodation. Cllr Naish reported landscaping looking very good. Meeting 16/10/2014 with Peter Moore, the Community Organiser for The Paddocks, to discuss potential for further facilities to benefit residents. Cllr Rose will suggest working with Beaconsfield Hall Day Club to coordinate activities.

PLANNING APPLICATIONS:

Planning applications:

- 1) Ref 14/1347/P/FP 29th Sept 2014
High Fields Church Road, MUW Removal of existing dwelling and erection of 4 dwellings
Application withdrawn
- 2) Ref 14/1368/P/FP 2nd Oct 2014
Woodhill The Sands MUW Erection of new porch and additional dormer window
No objection
- 3) Ref 14/1369/P/S73 2nd Oct 2014
Farnworth House The Green MUW Non-compliance with conditions 12 & 13 of Planning Permission 03/2290/P/FP to allow the replacement of the Leylandii hedge with a 2m high close boarded fence and pruning works to existing Silver Birch trees **No objection**
- 4) Ref 14/1380/P/FP 3rd Oct 2014
Chez Nous, Green Lane, MUW Erection of two storey side extension **No objection**
- 5) Ref 14/1414/P/FP 8th Oct 2014
Fairhaven, Jubilee Lane, MUW Erection of single and two storey rear extension
No objection

Applications granted:

- 1) Ref 14/1143/P/FP *Fardon House, Frog Lane*
Demolition of bungalow and erection of 2 dwellings with garages & works **STC**
- 2) Ref 14/1230/P/FP *33 The Sands*
Erection of single storey side extension **STC**

Applications refused:

Ref 14/1104/P/FP *the land off Lyneham Road*
Erection of detached dwelling due to the proposed development detracting from the character of the area and could set a precedent for further development

Appeal lodged:

DOE Ref 14/2226134 *Quart Pot, High Street* against the WODC's refusal to grant consent for the Erection of 4 dwellings with car parking and car park for the Quart Pot public house.

DOE Ref 14/2226270 *Quart Pot, High Street* against the WODC's refusal to grant consent for the Erection of 8 flats with associated parking and new car park to serve public house

Cllr Haine read PC response to the appeal notice, stating the PC opposition to Quart Pot development because of it reducing likelihood that Public House will be reopened for business. His letter was approved by the PC, signed by Chairman and letter to be sent in triplicate to Planning Officer. Discussion followed about the likelihood of Quart Pot as a financially viable business in the future and opinion was divided amongst Cllrs.

WODC Planning process: Cllr Haine informed PC that WODC was currently updating and improving planning application process in particular online.

CORRESPONDENCE:

1	Quote for the trimming back of hedges and for removal of 3-4 elder trees £380 inc. VAT. Approved. Clerk to organise.	Cotswold Tree Surgery	Email
2	Would like feedback from Parish Council on possible locations for Post Office outreach service	Laura Tarling at Post Office	Email
3	Update on Local Plan: over 3000 comments received; <u>not</u> possible to report the final draft version of Plan to Cabinet and Council in Oct 14 as was original intention	West Oxfordshire Planning Policy Consultation	Email
4	Request for approval of a memorial tablet. The proposed memorial tablet conforms to cemetery rules. Approved. Clerk to return application.	Humphris	Post
5	Canvassing opinion as to whether Wychwood Councils meeting again to discuss common challenges. Cllrs agreed this was a good idea. Clerk to reply.	Neil Jagger, Chairman, SUW PC	Email
6	Information regarding new position in SEPD of Customer and Community Advisor who will be working with PCs to help aid storm resilience plans. Cllr Haine suggested inviting Helen Vass to speak at PC meeting. Clerk to invite.	Helen Vass, Southern Electric Power Distribution	Email
7	Request for names and contact details of any locally based charities PC aware of for company donations. List to be compiled, to include CYC.	Chairman of Cochranes of Oxford Ltd, based in SUW	Email
8	Request for funds. Cllrs agreed on donation of £100.	Cotswold Youth Choirs based in Burford	Email
9	Wild Garden Newsletter	Wychwood Wild Garden	Email
10	Information regarding a consultation on Oxfordshire County Council's mobile library service from Oct-end of Dec	OCC	Email
11	Neighbourhood Planning marketing letter	Richborough Estates, specialists in strategic land promotion	Post

1 2	Outdoor Play Equipment marketing flyer. Cllr Rawlins requesting more information.	HAGS SMP	Email
1 3	External sports facilities marketing flyer. Cllr Rawlins reported that RoSPA approved MUW facilities.	Chiltern Sports Contractors Ltd	Post
1 4	Defibrillator marketing flyer	Andrew Deptford	Email
1 5	Village Gateways flyer which they claim reduce vehicle speeds by 4-5mph	JACS Ltd	Email
1 6	First email update from The Playing Field website, a newspaper for the playing field community	Oxfordshire Playing Fields Association	Email
1 7	Information regarding OALC services to Clerk and Parish Council	Oxfordshire Association of Local Councils	Post
1 8	WODC seeking residents' views over Council's recycling bank sites in a bid to tackle fly tipping and misuse of sites. Cllr Naish will have more information regarding Dean Pitt replacement presently. Cllr Haine reminded PC of service offered by District Council Shop in Witney who collect oversized waste items for a small fee. Discussion about proposals to use site in Chipping Norton for recycling disposal site but currently proposals on hold.	WODC Press release	Email
1 9	Improvement to planning section of WODC website to give better access to information	WODC Press release	Email
2 0	Reminder to residents to recycle Halloween pumpkins in food waste bin rather than in Household waste	WODC Press release	Email

VILLAGE GREEN:

Gap in hedge behind hard court: Cllrs Haine and Rawlins would like PC to consider screening The Paddocks building site from view by planting trees. Chairman to discuss what might be suitable with Cotswold Tree Surgery. Chairman also noted concern about gap in boundary hedge being used as access towards Spring Cottage.

Rocking Horse: Cllr Rawlins expressed his thanks to Arthur Hunt for repainting horse. Thank you card to be sent.

Gate opposite Co-op: Cllr Naish commented on improving access through gate. Chairman to investigate.

ACCOUNTS:

a. Payments in approved:

1. Allotment fees	£112
2. Refund from Defibrillator casing	£630
3. Cemetery	£295
4. The Pound parking fees	£162.50
5. Interest	£9.25
6. Precept	£25000.45

TOTAL	£26209.20
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b. Payments out authorised and cheques signed:

1. Kevin Grant September Grass cutting	£1340.00
2. Margaret Ricketts litter-picking	£119.30
3. Charlotte Redman Clerk's salary	£158.40
4. Jenny Miller Clerk's salary plus expenses	£108.97
5. Oxfordshire County Council for funding for Wychwood Library	£2032.88
6. Thames Water Allotments water supply June-Sept	£112.49
7. Alfred Groves Goods/Services for litter collecting and repainting of horse on green	£81.48
8. Alfred Groves materials & labour – defibrillator on Village Hall	£113.35
9. 750 copies PC Sept Newsletter	£90
10. Mrs Helen Jones Dog Poop bags x 4000	£69.65
11. Wild Garden annual subscription	£500
12. Chargeable Household Waste Collection 660L bin	£195
13. Playdale play equipment repairs	£123.42

TOTAL	£5044.94
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PUBLIC

Bus service: Much more punctual but this week but breakdown forced it to stop with taxi-service replacement required to return villagers home. Member of public praised service as “terrific” when functional.

Defibrillators: Query as to who is able to operate them. Mrs Shortland replied that there was an advertisement for forthcoming defibrillator training in the Autumn Parish Newsletter. Member of public advised PC that advice from a professional was taken on siting of Baptist Church defibrillator and verbal agreement for the said professional to fit at a competitive rate. PC agreed this electrician would be contacted for fitting.

Gap filling in Village Green hedge: MoP suggested owners of Fardon House may be removing mature trees for development which could be used to fill gap. Clerk to contact Fardon House.

Quart Pot: unlikely that this would be viable due to Sports Club taking business. Another MoP reminded villagers to respond to appeal from position of optimism about reopening.

The Paddocks: Query as to waiting list and estimated completion date. Cllr Rose confirmed bookings are open for forty units and completion date in March 2015. The Paddocks Open Day will be held soon.

Allotments: Concern at the state of repair of some allotments and query raised as to rules regarding maintaining them. Chairman stated that reminder letters are sent from PC to tenants with untidy allotments. Cllr Rawlins stated that attempt was made to form a group to monitor allotment care but didn't materialise. Chairman agreed problem has worsened, as have vacant plots which are PC responsibility. PC to discuss matter further at next meeting.

ANY OTHER BUSINESS:

Welfare Trust Allotments: Cllr Rawlins questioned whether PC would be raising rent for Allotments following Welfare Trust increase by £2. PC to review rents but Clerk noted that it is usually reviewed in July of each year and that 12 months notice in writing needs to be given before any proposed changes.

Bridges opposite garage: Cllr Naish reported these are overgrown and full of rubbish and queried who is responsible for maintaining? Cllr Rose to investigate.

Plantation at end of Frog Lane: Chairman distressed at destruction of plantation seemingly without care for trees opposite Callis Cottage.

Dog Waste bins: Cllr Helen Jones queried who is responsible for emptying these bins and how often as some are overflowing. Clerk to investigate. Problem of dog waste on footpaths to school still a problem.

The meeting closed at 8.35pm.